

Inventory Checklist

| | |
|-----------------------------------------------------------------------------------------------------------|--------------------------|
| All supporting documents have been included. | <input type="checkbox"/> |
| Bank statements including investments (assets) | <input type="checkbox"/> |
| Statements - loans | <input type="checkbox"/> |
| Statements – credit cards and line of credit | <input type="checkbox"/> |
| Income – check stubs or annual summary | <input type="checkbox"/> |
| List all the property owned by the person under your protection. | <input type="checkbox"/> |
| Contact details of the institutions where the protected person has bank accounts or deposit certificates. | <input type="checkbox"/> |
| List assets worth \$100 or more. | <input type="checkbox"/> |
| List all the debts of the person under your protection. | <input type="checkbox"/> |
| Bank loans – line of credit | <input type="checkbox"/> |
| Mortgage payable | <input type="checkbox"/> |
| Accounts payable (telephone, Hydro-Québec, etc.) | <input type="checkbox"/> |
| Other loans | <input type="checkbox"/> |
| The amounts entered are accurate. | <input type="checkbox"/> |
| The amounts are entered under the proper headings. | <input type="checkbox"/> |
| The totals are correct. | <input type="checkbox"/> |
| The Declaration of the Tutor/Curator has been completed. | <input type="checkbox"/> |
| The form has been signed and dated. | <input type="checkbox"/> |
| The person under your protection has received a copy of the inventory (recommended, but not compulsory). | <input type="checkbox"/> |
| The secretary of the tutorship council has received the original copy of the inventory. | <input type="checkbox"/> |